



## Odyssey Academy Grading Policies

### WEIGHTED GRADING:

Odyssey Academy uses weighted grading as do most conventional schools. Your student's grades will be automatically calculated by the software according to these weights:

Lessons	= 10%
Projects	= 30%
Quizzes	= 30%
Final Test	= 30%

### GRADING SCALE:

<b>92% and above</b>	=	<b>A</b>
<b>86% - 91%</b>	=	<b>B</b>
<b>72% - 85%</b>	=	<b>C</b>
<b>64% - 71%</b>	=	<b>D</b>

### STUDY SKILLS:

All students should develop strong study skills. Learning how to learn is the most important skill which will prepare them for their future.

Students in grade levels 500 or above should be learning how to take notes. Purchase a 4 or 5-tab notebook and instruct your child in the basics of writing down key information in an abbreviated format for future study. Keep in mind that the curriculum will stress comprehensive study rather than studying JUST the problems and their correct answers.

Students in grades 7<sup>th</sup> and above should be able to learn the Cornell Note Taking method. Go to the Odyssey Academy website ([www.odysseyacademy.com](http://www.odysseyacademy.com)) under Resources for information on "Learning Strategies."

### MINIMUM QUIZ MASTERY:

To assure maximum learning and mastery, OA will require students to obtain a **72% minimum mastery on all quizzes**. Should your student not obtain a 72%, you must **IMMEDIATELY** through your Internet browser or standard e-mail program send an e-mail message to: [kosborne@odysseyacademy.com](mailto:kosborne@odysseyacademy.com). The quiz will be cleared for your student to retake again. A reply message will notify you when the quiz has been cleared. OR, you may send a message within Switched-On Schoolhouse, which sends the request to your teacher. Your teacher will send you a message within Schoolhouse notifying you that the quiz has been cleared. If you use synchronization to connect to our server, you must re-synchronize in order to pull in the cleared quiz. You will see the quiz is cleared only when you synchronize again.

In Units one and two, quizzes may be cleared for re-take. Beginning with Unit three, the lessons immediately preceding the cleared quiz will also be cleared for restudy.

Tests will be permitted one re-take in any unit. The retake will be an alternate test, except in Math. The Math unit will be cleared for the student to retake.

**PROJECTS:**

Projects will be returned for spelling/grammar error correction during the first 5 units; thereafter they will be graded 'as is' with errors noted. (Exception: Language, wherein re-writing of projects is essential to developing accurate and improved writing skills.)

When grading projects in Unit 6-10, we always start with content grade; reduce that grade 1% for each spelling error to a maximum of 10%. (Exception: those Language projects returned for total correction.)

Projects are to be done in sequence, unit by unit, and are to be completed before your student progresses to the second unit following the project. (e.g. Student may not begin Unit 3 until projects in Unit 1 are completed.) Blocks have been placed on Language Arts Projects in Units 3, 6, & 9 to prevent working ahead and getting behind in completing projects. In History and Bible, the blocks appear at Units 6 & 10.

**SKIPPING:**

The skip option found within the Help button is to allow a student to ask for help and continue working. But, the student MUST supply a reason for skipping. Essay questions left unanswered without giving a reason will not be returned. Students MUST answer.

If a student begins abusing the skip function, it will result in disabling that function or future lessons will be blocked until all questions have been correctly answered and the teacher allows the block to be removed. With the skip function disabled, a student cannot start the next lesson until the questions have been answered.

**BLOCKING:**

Blocking will be done by your teacher for skipping, working ahead for past due reports which are two units behind. Students wishing to have a block removed must call the Academy office.

**CHEATING:**

Original sentences, paragraphs, or projects, which are identical to answer keys, will be automatically assigned an "F-0" score. (Note: There will be occasions when a sentence correction in Language or a quote or response taken from the text itself will be identical to the answer key.)

**PLAGIARISM:**

Students must list all resources on all report type projects where appropriate, and the teacher or assistant may check those resources. Projects submitted without resource identification will be returned for resources.

The penalty for plagiarism requires the project to be re-done, with the score earned on the redo then reduced by two letter grades.

Example: The project is judged to be plagiarism. Project is returned for redo and resubmitted. The project is judged to be a "C-83%" on content, etc., less the two-letter grade reduction penalty for the original plagiarism, resulting in a final grade of "F-63%".